

## **21 NCAC 58A .0302      LICENSE APPLICATION AND FEE**

- (a) The fee for an original application of a broker or firm license shall be one hundred dollars (\$100.00).
- (b) An applicant shall update information provided in connection with a license application in writing to the Commission or submit a new application form that includes the updated information without request by the Commission to ensure that the information provided in the application is current and accurate. Upon the request of the Commission, an applicant shall submit updated information or provide additional information necessary to complete the application within 45 days of the request or the license application shall be canceled.
- (c) The license application of an individual shall be canceled if the applicant fails to:
  - (1) pass a scheduled license examination within 180 days of filing a complete application pursuant to Rule .0301 of this Section; or
  - (2) appear for and take any scheduled examination without having the applicant's examination postponed or absence excused pursuant to Rule .0401 of this Subchapter.
- (d) If an applicant seeks to withdraw their application for licensure after a Notice of Hearing is issued by Commission staff, an applicant shall file a Motion to Withdraw with the Commission that states the applicant's reason for withdrawal. The Commission shall issue an Order of Withdrawal and may prohibit the applicant from re-applying for licensure for a period of up to two years from the date of the Order if the applicant fails to show good cause for the withdrawal. For purposes of this Rule, good cause may include:
  - (1) an incapacitating illness of the applicant or applicant's attorney;
  - (2) a naturally occurring disaster; or
  - (3) an undue hardship on the applicant.
- (e) If an applicant is denied licensure following a hearing, the Commission shall order that the applicant be prohibited from re-applying for licensure for a period of up to two years from the date of the application.

*History Note:*      *Authority G.S. 93A-4; 93A-6(b)(1); 93A-9; 93B-8.1(b5);*  
*Eff. February 1, 1976;*  
*Readopted Eff. September 30, 1977;*  
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*2000; August 1, 1998; July 1, 1998; July 1, 1996; February 1, 1989;*  
*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 1,*  
*2018;*  
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